

**Policies & Procurement Committee**  
**Sept. 11, 2014**  
**Regular Meeting Draft Minutes**

Members Present by phone:           Committee Chairman John Adams  
  Vice-Chairman Barlow (present by telephone)  
  Ralph Eno (present by telephone)

CRRA Staff Present:                   Tom Kirk, President  
  Mark Daley, Chief Financial Officer  
  Dave Bodendorf, Senior Environmental Engineer  
  Peter Egan, Director of Operations and Environmental Affairs  
  Tom Gaffey, Director of Enforcement and Recycling  
  Roger Guzowski, Contracts and Procurement Manager  
  Laurie Hunt, Director of Legal Services  
  Chris Shepard, Environmental Engineer  
  Moirra Kenney, HR Specialist/Board Administrator

Committee Chairman Adams called the meeting to order at 11:03 a.m. and noted that a quorum was present.

Committee Chairman Adams noted there were no members of the public present who wished to address the Committee and said the regular meeting would commence.

1.     **APPROVAL OF MINUTES OF THE JULY 11, 2014, REGULAR TELEPHONIC MEETING**

Committee Chairman Adams requested a motion to accept the minutes of the Regular July 11, 2014, Policies & Procurement Committee meeting. The motion to approve the minutes was made by Director Eno and seconded by Vice-Chairman Barlow.

The motion to approve the minutes was approved unanimously by roll call.

2.     **REVIEW AND RECOMMEND RESOLUTION REGARDING A SUBORDINATION AGREEMENT ASSOCIATED WITH THE SOUTH MEADOWS SITE**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Director Eno and seconded by Vice-Chairman Barlow.

**RESOLVED:** That the President is hereby authorized to execute a subordination agreement with Connecticut Natural Gas Corporation (CNG) to subordinate an existing CNG easement on the South Meadow Station site to an Environmental Land Use Restriction (ELUR), substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved by roll call.

3. **REVIEW AND RECOMMEND RESOLUTION AUTHORIZING USE OF RESERVES TO PAY CERTAIN FY'15 LEGAL COSTS**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Director Eno and seconded by Vice-Chairman Barlow.

**RESOLVED:** That the President is authorized to expend up to \$75,000 from the Hartford Landfill Closure Reserve (or, in the event that closure has been completed and the Closure Reserve closed, the Landfill Operating Account), for payment of legal costs incurred in fiscal year 2015 in connection with the MIRA's continued operation of the solar electricity generating facility located at the Hartford landfill and the potential sale of electricity from the facility to the City for use at its public works complex.

Ms. Hunt said this is not a request for additional dollars, but to provide authorization to take the noted funds from the reserves.

The motion previously made and seconded was approved by roll call.

**INFORMATION**

Committee Chairman Adams said the Informational Section had been thoroughly reviewed and discussed. He asked what "HHV" stands for within the mandated by law section. Mr. Egan explained HHV stands for higher heating value, and is a requirement in the original prevention air permit issued in the 1980's which requires MIRA to continually sample and determine the heating value of the RDF.

**EXECUTIVE SESSION**

Chairman Adams requested a motion to enter into Executive Session to discuss pending litigation. The motion made by Director Eno and seconded by Chairman Adams was approved unanimously. Chairman Adams requested that the following people remain for the Executive Session, in addition to the Committee members:

Tom Kirk  
Mark Daley  
Tom Gaffey  
Laurie Hunt, Esq.  
Peter Egan

The Executive Session commenced at 11:08 a.m.

The meeting was reconvened at 11:48 a.m., the door was opened, and the Board secretary and all members of the public (of which there were none) were invited back in for the continuation of public session. Chairman Adams noted that no votes were taken.

**ADJOURNMENT**

Committee Chairman Adams requested a motion to adjourn the meeting. The motion made by Director Eno and seconded by Vice-Chairman Barlow was approved unanimously by roll call.

The meeting was adjourned at 11:48 a.m.

Respectfully submitted,

Moira Kenney  
HR Specialist/Board Administrator